

selecting_text

Shift+PageUp **Select everything between the cursor and a page previous**

Shift+PageDown **Select everything between the cursor and a page after**

Shift+Home **Select everything between the cursor and the beginning of the line**

Shift+End **Select everything between the cursor and the end of the line**

Shift+Ctrl+Home **Select everything between the cursor and the beginning of the document**

Shift+Ctrl+End **Select everything between the cursor and the end of the document**

Shift+Ctrl+← **Select the word to the left**

Shift+Ctrl+→ **Select the word to the right**

Moving_cursor

PageUp **Move the cursor up a page**

PageDown **Move the cursor down a page**

Home **Move the cursor to the beginning of the line**

End **Move the cursor to the end of the line**

Ctrl+Home **Move the cursor to the beginning of the document**

Ctrl+End **Move the cursor to the end of the document**

Ctrl+← **Move the cursor left one word**

Ctrl+→ **Move the cursor right one word**

Editing Text

Ctrl+B **Bold the selected text bold**

Ctrl+I **Italicize the selected text italic**

Ctrl+U **Underline the selected text**

Ctrl+Backspace **Delete the previous word**

Ctrl+Del **Delete the next word**

Ctrl+F **Find some text in the current document**

Ctrl+Z **Undo your last action**



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