Cheatography

Gmail Search Operators (Single Column) Cheat Sheet

by Cheatography101 (Cheatography101) via cheatography.com/122590/cs/22948/

Gmail Search Operators		
Specify the **sender**	`from:`	Example: `from:ricky`
Specify a **recipient**	`to:`	Example: `to:luke`
Specify a recipient **who received a copy**	`cc:` `bcc:`	Example: `cc:kesha` Note: You can't find messages that you received on bcc.
Words in the **subject line**	`subject:`	Example: `subjec t:beach`
Messages that **match multiple terms**	`OR` or `{ }`	Example: `{from:luke from:k esha}` Example: `from:luke OR from:kesha`
Remove messages from your results	`-`	Example: `bed -hotel`
Results that **match** a word **exactly**	`+`	Example: `+airplane`
Messages that have a certain **label**	`label:`	Example: `label: medical`
Messages that have an **attachment**	`has:at tac hment`	Example: `has:at tac hment`
Messages that include an icon of a certain **color**	`has:ye llo w-sta r` `has:bl ue-info`	Example: `has:pu rpl e-star`
Search for messages that are marked as **important**	`is:imp ortant` `label: imp orta nt`	Example: `is:imp ortant`
Recipients in the **cc** or **bcc** field	`cc:` `bcc:`	Example: `cc:kesha` Note: You can't find messages that you received on bcc.
Chat messages	`is:chat`	Example: `is:chat wine`
Search by email for **delivered messages**	`delive redto:`	Example: `delive red to: use rna me@ gma il.co m`
Messages that have a **YouTube** video	`has:yo utube`	Example: `has:yo utube`
Messages from a **mailing list**	`list:`	Example: `list:i nfo @ex amp le.com`
Attachments with a **certain name** or **file type**	`filename:`	Example: `filena me:pdf` Example: `filena me: wis hli st.txt`
Messages in any **folder**, including **Spam and Trash**	`in:any where`	Example: `in:any where movie`
Search for an **exact word** or **phrase**	`" "`	Example: `"wine and movie tonigh t"`
Group multiple search terms together	`( )`	Example: `subjec t:(wine movie)`

Search for messages sent during a certain **time period**	`after:`
	`before:`
	`older:`
	`newer:`
		Example: `after: 200 4/08/28`
		Example: `after: 08/ 28/2004`
		Example: `before :20 04/ 28/08`
		Example: `before :08 /28 /2004`

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Gmail Search Operators (cont)

Search for messages **older** or **newer** than a **time period** using **d (day), m (month), and y (year)**	`older_ than:` `newer_ than:`	Example: `newer_ than:2d`

Starred, snoozed, unread, or read messages	`is:starred`
	`is:snoozed`
	`is:unread`
	`is:read`
		Example: `is:read is:starred`

Find messages with **words near each other**. Use the number to say how many words apart the words can be. Add quotes to find messages in which the word you put first stays first.	`AROUND`	Example: `flight AROUND 10 airport` Example: `" secret AROUND 49 birth d ay"`

Messages in a certain **category**	`catego ry: primary`
	`catego ry: social`
	`catego ry: pro motion s`
	`categ ory :u p dates`
	`catego ry: forums`
	`catego ry: res erv at ions`
	`catego ry: pur chases`
		Example: `categ ory :u p dates`

Messages **larger** than a certain size in bytes	`size:`	Example: `size:1 000000`
Messages **larger or smaller** than a certain size in bytes	`larger:` `smaller:`	Example: `larger:10M`

Messages that have a Google **Drive, Docs, Sheets**, or **Slides** attachment or link	`has:drive`
	`has:document`
	`has:sp rea dsheet`
	`has:pr ese ntation`
		Example: `has:drive`

Messages with a certain **message-id header**	`Rfc822 msgid:`	Example: `rfc822 msg id: 200 592 @ex amp l e.com`
Messages that have or don't have a **label**	`has:us erl abels` `has:no use rlabels`	Example: `has:no use rlabels` Note: Labels are only added to a message, and not an entire conversation.

When using numbers as part of your query, a space or a dash (-) will separate a number while a dot (.) will be a decimal. For example, 01.2047-100 is considered 2 numbers: 01.2047 and 100.

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